

The following provides an update on next steps with regard to Saskatchewan Provincial Sales Tax (SK PST)

Saskatchewan PST update for Administrative Services Only (ASO)

As mentioned [previously](#), Sun Life will be remitting estimated SK PST payments to the province of Saskatchewan on behalf of plan sponsors until our ASO statements/invoices officially include the 6% SK PST.

SK PST inclusion in ASO statements/invoices

Starting with the September 2017 statement/invoice (mailed in October), ASO statements/invoices and subsequent statement/invoices will include SK PST amounts based on the activity that occurred in the prior month (e.g. on September, the estimated SK PST will be based on activity from August). This approach to include SK PST (one month in arrears) will continue until our system updates are complete and the SK PST is officially included in our tax calculations. The information regarding this approach will be included on a statement/invoice insert with the October mailing.

Once the SK PST officially appears on our ASO statements/invoices, as applicable, Sun Life will include a retroactive one-time adjustment between the SK PST amounts collected and remitted and the actual amount payable between August 1, 2017 and the last estimated period.

Funding Status declaration requirement

Sun Life has identified the plan sponsors who are required to provide a signed Funding Declaration form, as a result of SK PST changes. Those plan sponsors will be contacted by their Sun Life Account Executive shortly after September 9 requesting that a completed Funding Declaration form be returned to Sun Life by September 29.

Questions?

Contact your Sun Life Financial group benefits representative.