

Enhancement to the way EHC ASO Stop Loss credits are applied

Effective **November 1, 2016**, we are enhancing our administrative practices so your extended health care (EHC) administrative services only (ASO) stop loss claims will be credited during the same month in which the claims were paid.

Currently, your stop loss claims credits are included in your ASO statement/invoice one month after the related ASO claims are paid.

What does this affect?

Your ASO statement for the month of November will include credits for both the months of October and November, where applicable. Going forward, only the current month's credits will be included.

As a reminder, once transitioned to the monthly stop loss reconciliation process, the EHC stop loss credit amounts will not appear separately on the monthly ASO statement/invoice, but will be included directly under the net claims. If required, you can still view these monthly credit amounts by running a **Lives, Premium and Claims** report per month for the Stop Loss policy on the [Sun Life Plan Sponsor reporting website](#).

You will no longer receive an annual stop loss reconciliation at the end of your financial year unless you have a unique pooling arrangement.

What you need to do

Keep this Focus Update as a record of these changes and for future reference – this serves as the amendment to your ASO and Stop Loss contracts effective **November 1, 2016**. The next time your contracts are amended, updated wording will be included to reflect the above changes.

Questions?

Please contact your Sun Life Financial group benefits representative.