







Contact List for Group Retirement Services

SunAdvantage™ my savings

Contact for Plan Sponsors	Phone / Fax	Email Address	Address	Hours of Operation
Client Service Team Primary contact for: <ul style="list-style-type: none">• General inquiries• Enrolments• Contributions• Terminations/Withdrawals	 1-833-292-5400  1-877-791-9205	Sunnet25@SUNLIFE.COM* * Please include the following information in the subject line of your email: Company Name - Client ID / Plan #	Sun Life Financial Group Retirement Services 660-1155 Metcalfe Montreal, QC H3B 2V9 Attn: Unit CD	Monday to Friday 8:30 a.m. to 4:30 p.m ET
Sponsor Business Centre Primary contact for: <ul style="list-style-type: none">• Plan sponsor website access/support• Plan level changes, product adds• Amendments• Legislation updates	 1-800-387-7262  1-877-791-9205	SponsorBusinessCentre@SUNLIFE.COM * * Please include the following information in the subject line of your email: Company Name - Client ID / Plan #	Sun Life Financial Group Retirement Services P.O. Box 11001 STN CV Montreal, QC H3C 3P3 (General Mail)	Monday to Friday 8:30 a.m. to 5 p.m ET
Plan Sponsor website		sunlife.ca/sponsor		

Contact for Plan Members	Phone / Website	Hours of Operation
<ul style="list-style-type: none">• Customer Care Centre• Plan Member Website	1-866-SUN LIFE mySunLife.ca	Monday to Friday 8 a.m. to 8 p.m. ET