**Subject Line:** (Name), planning for retirement? Here are 3 simple things you can do today

Hello (name),

We know that retirement is starting to feel closer and closer. You’ve done some high-level planning but now it’s time to dive deeper.

Sun Life offers a variety of easy-to-use tools and resources to make sure you stay on track.

As the big day approaches, considering these three:

1. [**Check out the Planning your best retirement page on mysunlife.ca**](https://www.sunnet.sunlife.com/signin/mysunlife/home.wca)

Let Sun Life be your guide for making an informed retirement income plan. To find the page, sign in to **mysunlife.ca** and select **manage plan > my plan > Learning > Planning your best retirement**.

1. [**Complete the Retirement planner**](https://www.sunnet.sunlife.com/signin/mysunlife/home.wca?)

Find out how much you need to save now to get the income you want when you retire. Sign in to **mysunlife.ca** and select **manage plan > my plan > Tools > Retirement planner**. It’ll take you less than 10 minutes!

1. **Speak with a Sun Life financial services consultant (FSC)\***

You have access to a team of licensed consultants who will listen to your needs and provide personalized financial advice. Call 1-855-864-5989 weekdays 8 a.m. to 8 p.m. ET.

And don’t forget that Sun Life is always there to help.

You can call them or sign into **mysunlife.ca** and select **Chat live with a call centre representative** to get live support.

You can also download the **my Sun Life mobile app** on [Google Play](https://play.google.com/store/apps/details?id=com.sunlife.ca.mysunlife&hl=en_US&gl=US) or the [Apple App Store](https://apps.apple.com/ca/app/my-sun-life-canada/id453274313). Check your balances on the go, see how your funds are doing and make one-time contributions. You can even call them through the app!

Or visit **mysunlife.ca** for more tools, articles and videos.

Yours sincerely,  
(name)

\*Registered as financial security advisor in the province of Quebec.