

Important message from Sun Life about your new drug plan

Welcome to Sun Life!

Your new benefits plan includes our prior authorization and reference drug programs.

Prior Authorization

Prior authorization requires pre-approval for coverage of drug therapies based on medical criteria. You can find a list of the drugs and forms by going to mysunlife.ca/priorauthorization. You'll need your policy number to access the forms.

However, you don't need to submit a prior authorization form to Sun Life if:

- your previous carrier reimbursed you or your dependents for a drug that is part of our prior authorization program within 120 days prior to the effective date of your Sun Life plan.

Reference Drug Program

The reference drug program groups certain drugs into treatment categories. The program bases reimbursements on the most cost-effective drug in each category. You'll have a 6-month transition period from the date your policy starts with Sun Life. Throughout the transition period, we'll continue to reimburse you at current levels. During this time you can speak to your doctor about switching to the Reference Drug. Switching can help manage any out-of-pocket costs. The enclosed brochure has more details on the program.

In order to grandfather your coverage for prior authorization and/or give you a 6-month transition period for the reference drug program, you need to mail us a copy of:

- A claim statement from the previous insurer or pharmacy receipt
- A copy of this letter
- The following information that is available under My Coverage Guide:

Policy number: _____

Member full name: _____

Member ID: _____

Claimant full name: _____

You can send all required information to the Sun Life claims office nearest you.

Sun Life Assurance Company of Canada
PO Box 11658 Stn CV
Montreal, QC H3C 6C1

Sun Life Assurance Company of Canada
PO Box 2010 Stn Waterloo
Waterloo, ON N2J 0A6

We'll automatically add your prior authorization drug and/or 6-month transition period for the reference drug to your Sun Life coverage. From time to time, we may ask you for information about the clinical effectiveness of your drug therapy. This could affect your eligibility for ongoing coverage.

If you have any questions please contact the Sun Life Client Care Centre at **1-800-361-6212**.

Life's brighter under the sun

Group Benefits are provided by Sun Life Assurance Company of Canada, a member of the Sun Life group of companies.
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