

## Sun Life Financial's Privacy Officer in Canada

We take privacy seriously at Sun Life Financial. Our Privacy Officer is responsible for Sun Life Financial's Privacy Policy and Privacy Code for Canada.

In the coming months, we will be updating the privacy statement on our employee booklets, forms, statements and any other applicable member materials to include Sun Life Financial Canada's Privacy Officer's title and contact information.

Sun Life is responsible for all personal information in our possession, including information transferred to a third-party service provider or agent, so that we can provide you with a product or service.

As part of our commitment to provide excellent customer service, we may leverage our strengths in our worldwide operations and in our negotiated relationships with third-party providers to help us service some of our customers. In some instances our employees, service providers, agents, reinsurers and any of their service providers, may be located in jurisdictions outside Canada, and your personal information may be subject to the laws of those foreign jurisdictions. Sun Life Financial's worldwide operations and our third party providers are required to protect the confidentiality of your personal information in a manner that is consistent with our Privacy Policy and practices.

To find out about our Privacy Policy, visit our website at [www.sunlife.ca](http://www.sunlife.ca), or to obtain information about our privacy practices, send a written request by e-mail to [privacyofficer@sunlife.com](mailto:privacyofficer@sunlife.com), or by mail to Privacy Officer, Sun Life Financial, 225 King St. West, Toronto, ON M5V 3C5.

### What do you need to do?

We thank you in advance for making privacy a priority. Please distribute this [communication](#) to your plan members.

### Questions?

Please contact your Sun Life Financial group representative.